

NOTICE

Date: 26/09/2024.

This is to inform all the **MBA First** semester students to prepare their documents in original and keep it ready for submission for verification of their documents for the **AKTU enrolment process** which may start soon.

Students are hereby directed to keep the following documents ready in **original**:

- 1) Two recent **passport size photographs**.
- 2) Original **Aadhar Card**.
- 3) **Tenth passing certificate** in original.
- 4) **Twelfth passing certificate** in original.
- 5) **Graduation passing certificate** in original.
- 6) Recent **Gap Certificate** (*if applicable only*).
- 7) **Domicile certificate** (*for students who are from different states, for students who have caste category certificate and EWS and are from Uttar Pradesh and lastly for those students who are from Varanasi but have pursued their graduation from some other state*).
- 8) **Income certificate** (*for those students who belong to different caste categories and only for those general candidates who have shown their income in the registration form duly filled by them*).
- 9) Recent **Caste certificate** (*applicable to those who belong to various categories, including those caste category students who are from Varanasi*).

Furthermore, take note that the Domicile certificate, Income certificate and the Caste certificate is **conditional** and is applicable only for those students who are from either outside the state or from Uttar Pradesh itself and belong to any caste categories. All these certificates should be of the date **01/04/2024 onwards** for the documents to be readily accepted for further processing.


(Registrar)